

19th March 2019

Dear Shareholder

Important changes to LF Seneca Diversified Growth Fund and LF Seneca Diversified Income Fund (each a “Sub-fund”, together the “Sub-funds”) of LF Seneca Investment Funds (the “Company”), an open-ended investment company.

We are writing to inform you as a shareholder in a Sub-fund (either directly or through your Link Fund Solutions ISA account) that the authorised corporate director of the Company (the “ACD”) is to change from Link Fund Solutions Limited (“LFSL”) to Valu-Trac Investment Management Limited (“VTIML”). This means that, subject to the legal transfer being completed, with effect from 11:59 p.m. on 24th May 2019 (the “Effective Date”) the Company will be operated by VTIML.

The reason for this change is because LFSL intends to retire as the ACD of the Company.

Seneca Investment Managers will remain as the investment manager of the Sub-funds, and there will be no change to the investment management of the Sub-funds as a result of the developments set out in this letter.

Under the Financial Conduct Authority (“FCA”) Rules you are entitled to advance notice of the proposed change and this letter constitutes that notice. Investors who wish to remain shareholders after the change of the authorised corporate director do not need to take any further action.

The FCA has given written confirmation that the changes referred to below, if implemented, will not affect the ongoing authorisation of the Company.

Investors who hold shares through a Link Fund Solutions ISA and do not wish to transfer to a Valu-Trac ISA with effect from the Effective Date will need to take further action, please see section 6 and the attached Schedule for more information.

1. Change to the name of the Company and Sub-funds

With effect from the Effective Date, the Company and Sub-funds will be renamed to include reference to VTIML rather than LFSL, in order to reflect the change of ACD, as follows:

Current name	Name from the Effective Date
LF Seneca Investment Funds	VT Seneca Investment Funds
LF Seneca Diversified Growth Fund	VT Seneca Diversified Growth Fund
LF Seneca Diversified Income Fund	VT Seneca Diversified Income Fund

1.2 Changes to the Company

There are a number of other changes being made to the Company as a consequence of or relating to the change of authorised corporate director which will take place from the Effective Date. These changes are as follows:

1.3 Registered office and principal place of business of VTIML

From the Effective Date, VTIML, an FCA authorised firm will be the ACD of the Company.

The registered office for VTIML is Level 13 Broadgate Tower, 20 Primrose Street, London, EC2A 2EW.

The principal place of business for VTIML is Mains of Orton, Orton, Moray, IV32 7QE

1.4 Change of Depositary

From the Effective Date, the Depositary of the Company will change from The Bank of New York Mellon (International) Limited ("**BNYM**") to NatWest Trustee and Depositary Services Limited ("**NatWest**") whose registered office and head office is 250 Bishopsgate, London EC2M 4AA.

As from the Effective Date, the periodic fees of the Depositary will change as follows:

The Bank of New York Mellon (International) Limited	NatWest Trustee and Depositary Services Limited
Value of Sub-fund:	Value of Sub-fund:
First £100 million = 0.03% per annum	Up to £25 million = 0.04% per annum
Next £50 million = 0.0175% per annum	£25 million to £50 million = 0.0375% per annum
Balance = 0.01% per annum	£50 million to £100 million = 0.035% per annum
Subject to a minimum fee of £12,500 p.a. plus VAT.	Thereafter = 0.03% per annum
	Subject to a minimum fee of £15,000 p.a. plus VAT.

NatWest will delegate the safekeeping of the scheme property of the Company to RBC Investor Services Trust (UK Branch). Therefore NatWest will appoint RBC Investor Services Trust (UK Branch) to act as custodian to the Company. The custodian's fees are set out below at paragraph 1.5.

1.5 Change of Custodian

From the Effective Date, the custodian of the scheme property of the Company will change from The Bank of New York Mellon SA/NV and The Bank of New York Mellon to RBC Investor Services Trust (UK Branch).

As of the Effective Date, the fees payable to the custodian will change as follows:

The Bank of New York Mellon SA/NV and The Bank of New York Mellon	RBC Investor Services Trust (UK Branch)
<p>The current remuneration ranges from between 0.00225% per annum to 0.41% per annum of the value of the Scheme Property, plus VAT (if any) calculated at an ad valorem rate determined by the territory or country in which the assets of the Sub-funds are held. The current range of transaction charges is between £4 and £67.50 per transaction plus VAT (if any).</p>	<p>Custody charges 0.0% to 0.12% per annum</p> <p>Transaction charges £0 to £40 per transaction</p> <p>Transaction and custody charges vary from country to country depending on the markets and the type of transaction involved.</p>

1.6 Change of head office and address for service of notices of the Company

From the Effective Date, the head office and the address for service of notices for the Company will be Level 13 Broadgate Tower, 20 Primrose Street, London, EC2A 2EW.

Thereafter, if you have any complaints about the operation or marketing of the Company these should in the first instance be referred to Valu-Trac Investment Management Limited, Mains of Orton, Orton, IV32 7QE.

1.7 Change of dealing arrangements

From the Effective Date, purchases and redemptions of shares must be made through VTIML.

The new telephone number for share dealing will be 01343 880 344.

Dealing instructions should be sent to Valu-Trac Investment Management Limited, Mains of Orton, Orton, IV32 7QE.

From the effective date, settlement must be made by electronic bank transfer as the new ACD will not accept settlement via cheque.

If you currently invest in a monthly savings plan (regular monthly payments), the amount that is normally deducted each month from your bank account will no longer be taken by LFSL.

If you wish to continue purchasing shares as a regular saver after the effective date arrangements will need to be made with VTIML for this.

1.8 Change of administrator and registrar

From the Effective Date, the administrator and registrar of the Company will change from Link Financial Administrators Limited to Valu-Trac Investment Management Limited.

The register of shareholders will be kept at Mains of Orton, Orton, IV32 7QE and will be maintained by the Registrar and will be available for inspection between 08:30 a.m. and 05:30 p.m. at that address.

As of the Effective Date, the fees payable to the registrar will change as follows:

Link Financial Administrators Limited	Valu-Trac Investment Management Limited
<p>The registration fee is an amount equal to 0.03% of the net asset value of the Company subject to a minimum of £1,500 per annum and a maximum of £100,000 per annum.</p>	<p>Valu-Trac Investment Management Limited will not be entitled to receive a fee out of scheme property for providing registration services.</p>

1.9 Publication of share prices

From the Effective Date, prices of shares will no longer be published in the Financial Times.

Prices of shares will be published on the website valu-trac.com and www.senecaim.com. The prices of shares may also be obtained by telephone on 01343 880 344.

1.10 Change of Auditor

From the Effective Date, the auditors of the Company will change from Ernst & Young LLP to Johnston Carmichael LLP.

1.11 Suspension of dealing

Dealing will be suspended on the Effective Date in order to ensure that the transfer of data from the outgoing administrator/registrar to the incoming administrator/registrar can be accommodated. You will therefore not be able to buy or sell shares in the Sub-Fund on the Effective Date. Please note distributions will not be affected by the suspension of dealing.

2. Client Money

In order to facilitate management of the Company, currently LFSL makes use of the delivery versus payment exemption on the issue of shares. Money received for the issue of shares is, therefore, not protected under the Client Money Rules until the delivery versus payment

exemption period has expired. Money received by LFSL in the form of redemptions, cheques or other remittances is paid directly into a client money account maintained by LFSL with an approved bank, as defined in the FCA Rules, and protected in line with the FCA's client money rules.

From the Effective Date VTIML as ACD of the Company will also make use of the delivery versus payment exemption on the use of shares, therefore there will be no change as a consequence of the change of authorised corporate director from LFSL to VTIML.

3. Cost of implementing the changes

The cost of implementing the changes will be borne by Seneca Investment Managers Limited, the investment manager of the Company.

3.1 Ongoing charges figure

As a result of the above changes the ongoing charges figure will change. A summary table comparison of current and post Effective Date ongoing charges figures is displayed below:

Existing Fund Name	Share Class	Existing OCF (published expenses as at 18 th February 2019 period end)	Post Effective Date Fund Name	Share Class	Post Effective Date OCF (estimate based on projected expenses)
LF Seneca Diversified Growth Fund	Class A	1.87%	VT Seneca Diversified Growth Fund	Class A	1.85%
	Class N	1.47%		Class N	1.45%
	Class B	1.22%		Class B	1.20%
	Class I	0.96%*		Class I	0.95%
LF Seneca Diversified Income Fund	Class A	1.83%	VT Seneca Diversified Income Fund	Class A	1.82%
	Class N	1.43%		Class N	1.42%
	Class B	1.18%		Class B	1.17%
	Class I	0.91%*		Class I	0.92%

*This is an estimated figure as the share class launched August 2018

4. Data protection

As a result of the change of ACD, shareholders' personal details will be transferred to VTIML, a company that is not within the same group of companies as LFSL. In addition, if you transfer your Link Fund Solutions ISA to a Valu-Trac ISA, your personal data will be transferred to Valu-Trac as your new ISA plan manager. Despite such transfer of data, LFSL will continue to hold your personal data in accordance with its usual record retention policy.

5. Contact details

Should you have any queries concerning your holding on or before the Effective Date, please contact our Customer Services Department on 0345 608 1497 or e-mail investorservices@linkgroup.co.uk.

If you have any doubt as to the action you should take in relation to this letter, we strongly recommend that you contact your professional adviser in the first instance.

6. Changes regarding your ISA account

If your investment in the Company is through Link Fund Solutions' ISA, please read the information contained in this section (and the Schedule) carefully as action may need to be taken. If you hold shares in the Company other than through a Link Fund Solutions ISA you need not take any action and can ignore this section 6 and the Schedule.

Change of ISA Plan Manager

Following the appointment of VTIML as the ACD of the Company, you will not be able to hold units in the Sub-fund through your Link Fund Solutions ISA as its terms permit investment only in funds managed or operated by LFSL. This means with effect from the Effective Date, LFSL will retire as your ISA plan manager. LFSL's retirement will coincide with the appointment of Valu-Trac Investment Management Limited ("**Valu-Trac**") as your new ISA plan manager. Your Valu-Trac ISA will remain invested in the Sub-fund but the units will be re-registered in the name of Valu-Trac (or its nominee).

The ISA transfer will occur at no cost to you and you will not lose any of the tax advantages associated with ISA investments.

Regular Withdrawals

If you have currently arranged to receive regular withdrawals from your ISA account, this arrangement will cease.

If you wish to continue receiving regular withdrawals from your ISA account after the effective date arrangements will need to be made with VTIML for this.

Link Fund Solutions ISA Terms and Conditions

From the Effective Date, the Link Fund Solutions ISA terms and conditions will cease to apply and the Valu-Trac ISA terms and conditions will be effective. There are a number of differences between your current Link Fund Solutions ISA terms and conditions and those which will apply from the Effective Date.

We draw your attention to a summary of the main differences between the principal features of the Valu-Trac ISA terms and conditions and those that apply to your current Link Fund Solutions ISA that is enclosed with this letter in the Schedule, and which you are advised to read and consider.

A copy of the Valu-Trac ISA Terms and Conditions is also enclosed with this letter.

If you are happy for your Link Fund Solutions ISA to transfer to a Valu-Trac ISA with effect from the Effective Date you need take no further action.

Communications & Dealing for your ISA account

Please note that from the Effective Date all communications concerning your ISA account (including complaints) should be addressed to Valu-Trac Investment Management Limited, Orton, Fochabers, Moray, Scotland IV32 7QE.

From the Effective Date all dealing instructions concerning your ISA account should be addressed to Valu-Trac at the address noted above or be made by telephoning Valu-Trac on +44(0) 1343 880 344, although the instruction must be confirmed in writing.

Alternative Options

If for any reason you do not wish to transfer your Link Fund Solutions ISA to a Valu-Trac ISA, the following alternative options are available:

OPTION 1

You may switch your Link Fund Solutions ISA holdings in the Sub-fund to other funds of your choosing that are available in the Link Fund Solutions ISA. Details of these funds are available at www.linkfundsolutions.co.uk or by telephoning us on +44(0) 345 608 1497.

If you choose to invest in other funds available in the Link Fund Solutions ISA please complete the enclosed form of election, indicating your choice of fund(s), and return it no later than 5.30pm on 23rd May 2019 in the pre-paid envelope provided. If you choose this option, there will be no change to the terms and conditions of your Link Fund Solutions ISA investment.

There is no charge to switch your existing holdings in the Sub-fund to other fund(s) within the Link Fund Solutions ISA and you will not lose any of the tax advantages associated with ISA investments by doing so.

OPTION 2

You may transfer your Link Fund Solutions ISA to another ISA plan manager of your choice. If you choose this option you will need to indicate this in the enclosed form of election and contact your chosen ISA plan manager who will make the necessary transfer arrangements for you.

Please note that it will only be possible for units in the Sub-fund held under your Link Fund Solutions ISA to be re-registered with your new ISA plan manager where your new ISA plan manager offers those Sub-funds. If your new ISA plan manager does not offer the Sub-fund, it may be necessary for us to sell and transfer the proceeds to your new ISA plan manager. In such case you will need to tell your new ISA plan manager which fund(s) you want to invest the cash proceeds into.

You must contact your chosen ISA plan manager and notify us that you have done so no later than 5.30pm on 24th April 2019 to give LFSL and your chosen new plan manager sufficient time prior to the Effective Date to carry out the transfer. LFSL will not charge you for the transfer of your Link Fund Solutions ISA to another plan manager.

If your new plan manager has not arranged this with us by 5.30pm on 23rd May 2019, your Link Fund Solutions ISA will automatically be carried over to the Valu-Trac ISA and you will have to provide a further notification to your chosen plan manager so that they may liaise with Valu-Trac to effect the transfer following the transfer to Valu-Trac. In such case, please note that you will not lose any of the tax advantages associated with your ISA investment.

It is important that you do not redeem your Link Fund Solutions ISA to use cash to effect such a transfer as this will result in the loss of the tax benefit of your investment.

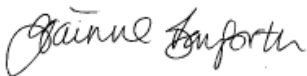
OPTION 3

You may decide to redeem your investment in the Sub-Fund held through your Link Fund Solutions ISA. **This will result in the loss of any future tax benefits of your investment.** If you choose to redeem your investment you will need to indicate this in the enclosed form of election or otherwise instruct us in writing by 5.30pm on 23rd May 2019. We will then send you a cheque for the redemption proceeds.

Please note that you cannot transfer your Link Fund Solutions ISA into a cash ISA.

If, by 23rd May 2019, we have not received your form of election and you have not made arrangements to redeem your investment, you will be deemed to have instructed us to transfer your Link Fund Solutions ISA to Valu-Trac on the Effective Date. The purpose of this deemed instruction is to ensure (insofar as possible) that you retain all the benefits associated with your investment.

Yours faithfully



Grainne Bamforth

Customer Services

For and on behalf of Link Fund Solutions Limited

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- Summary of the main differences between the principal features of the Valu-Trac ISA terms and conditions and those that apply to your current Link Fund Solutions ISA
- Form of Election
- Valu-Trac ISA terms and conditions
- Link Fund Solutions ISA terms and conditions